



VANCOUVER
BOARD OF
PARKS AND
RECREATION

June 12, 2019

MEMO TO : Park Board Commissioners

FROM : Malcolm Bromley
General Manager, Vancouver Board of Parks and Recreation

SUBJECT : **John Hendry (Trout Lake) Park Master Plan – Board Briefing Memo**

Dear Commissioners,

This memo is to notify you that staff will be re-initiating the [John Hendry \(Trout Lake\) Park Master Plan](#) process this summer, which was previously paused to complete the [People Parks and Dogs](#) strategy that was considered essential to informing the park master plan. Funding for this master plan project was included in the 2019 Capital Budget (noted in [Appendices B & C](#)), which was approved by the Board at the Special Budget Meeting held on December 10, 2018.

In 2013, Lanarc Consultants (then Golder Associates) were retained to undertake the John Hendry Park Master Plan. At that time, the consultants and project team advanced a significant amount of work on the plan, including a rigorous public engagement process, until the project was paused in 2014. Given their experience with the project, staff are now recommending to City of Vancouver Supply Chain Management (SCM), which oversees all City & Park Board procurement processes, that the final phase of the master plan work be awarded directly to Lanarc. Lanarc has an understanding of the various uses, opportunities and challenges of the park, as well as the background behind how the draft recommendations were developed. This will result in significant efficiencies and project cost savings versus having a new project team take over.

Given the intent to recommend a direct award to Lanarc, a Notice of Intent to Award must be posted publicly on the City website for two weeks. If no objection is filed within this period, the contract will be awarded to Lanarc. This approach is supported by SCM and is in keeping with the standard Park Board procurement procedure.

Further updates will be provided on the project once the consultant is onboard and project schedules have been developed.

Regards,

A handwritten signature in black ink that reads 'Malcolm Bromley'.

Malcolm Bromley
General Manager - Vancouver Board of Parks and Recreation

/AG/clc

Copy to: PB Senior Leadership Team
PB Communications