



VANCOUVER
BOARD OF
PARKS AND
RECREATION

September 23, 2024

MEMO TO : Park Board Commissioners

FROM : Steve Jackson, General Manager - Vancouver Board of Parks and Recreation

SUBJECT : **Political Campaigning at City & Park Board Facilities – Board Briefing Memo**

Dear Commissioners,

With the Provincial Election scheduled for October, political campaigning is now underway and staff have begun to receive requests regarding facility rentals. The purpose of this memo is to ensure you are aware of the policies related to the use of City and Park Board facilities for political campaigning should you receive enquiries on this topic.

As outlined in the [Use of City and Park Board Facilities for Campaigning Policy](#) (ADMIN-012), campaigning within City or Park Board-operated buildings is prohibited unless the activities occur within spaces where rentals are permitted. Any permitted campaigning events must be conducted in accordance with the respective rental procedures and fees established for those civic facilities, with all activities and related materials (including signage and posters) contained within the rented space. Campaign materials must not be attached to any City or Park Board operated buildings.

Campaigning in public outdoor spaces is permitted, provided that the activities do not impede access to civic facilities or disrupt City/Park Board business, and they remain compliant with event permits and any related bylaws and policies. As per the Vancouver Charter, campaigning is prohibited within 100 meters of a voting place while voting is underway.

Managers will review this policy with all community recreation and park events supervisors to ensure that staff are providing a fair and consistent response to all facility rental requests.

Regards,

A handwritten signature in black ink, appearing to be 'SJ', with a long horizontal flourish extending to the right.

Steve Jackson (*he/him*)
General Manager, Board of Parks and Recreation - Vancouver Parks and Recreation

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Copy to: City Manager's Office
PB Leadership Team
PB Recreation Leadership Team
PB Communications