VANCOUVER BOARD OF PARKS AND RECREATION

November 5, 2026

MEMO TO : Park Board Commissioners

FROM : Director, Park Planning and Development

SUBJECT : **South Vancouver Park Amenities – Ross Park Community Room – Board Briefing Memo**

Dear Commissioners,

This memo provides an update regarding the April 13, 2026, Board decision on the South Vancouver Park Amenities – Concept Plan for Ross Park. The decision included direction for staff to "incorporate the provision for a future small meeting/community room, to be implemented when funding becomes available, and situated adjacent to the washroom facilities at Ross Park, without impacting the current design timeline."

This memo outlines the actions that Park Board staff have taken in response to this motion and confirms that a small community meeting room will be included in the project scope without impacting the project schedule or $4.2M budget.

Background

The current Ross Park fieldhouse contains washrooms, storage for summer playground programs, and a vacant caretaker suite. One vacant room was used for small community activities through a pilot program that ran from October 2025 to March 2026. As the building is aged and no longer meets current accessibility and gender-inclusive service standards, it will be replaced, following the Board's April 13, 2026, decision, with a new facility that includes accessible washrooms, a spray park mechanical room, and a 14m2 (150ft2) community room.

Storage and Community Room Discussion

The initial concept design presented to the Board included a new washroom building with a children's summer program room intended primarily for the storage of materials and equipment used to support seasonal summer camp programming. As this space is typically utilized only during the summer months, staff identified an opportunity to accommodate complementary community use during the remainder of the year. The room has a maximum occupancy of 17 people and is suitable for small community gatherings.

Following Board direction, staff incorporated additional design features, including insulation and natural lighting, to enhance the functionality of the space for informal year-round community use (Figure 1).

Park Board staff have engaged with the Sunset Community Centre Association (CCA), which supports a shared-use model for the space. Staff will establish an agreement with the CCA to formalize the use of the room for children's summer camp programming during the summer months and for complementary community activities at other times of the year. Room bookings and program delivery will be managed directly by the CCA.

The creative and cost-effective solution to share the space provides for continued community use inside the facility at Ross Park, without impacting project funding or delivery timelines in alignment with the Board's direction. Construction is anticipated to begin in 2027 with completion targeted for 2028.

Regards,

Tiina Mack (she/her)
Director, Park Planning and Development

/SA/GC/BM/VT

Copy to: PB Leadership Team
PB Communications
Ian Stewart – Associate Director of Park Development
Ben Mulhall – Senior Project Manager
Glenis Canete – Landscape Architect

APPENDIX A

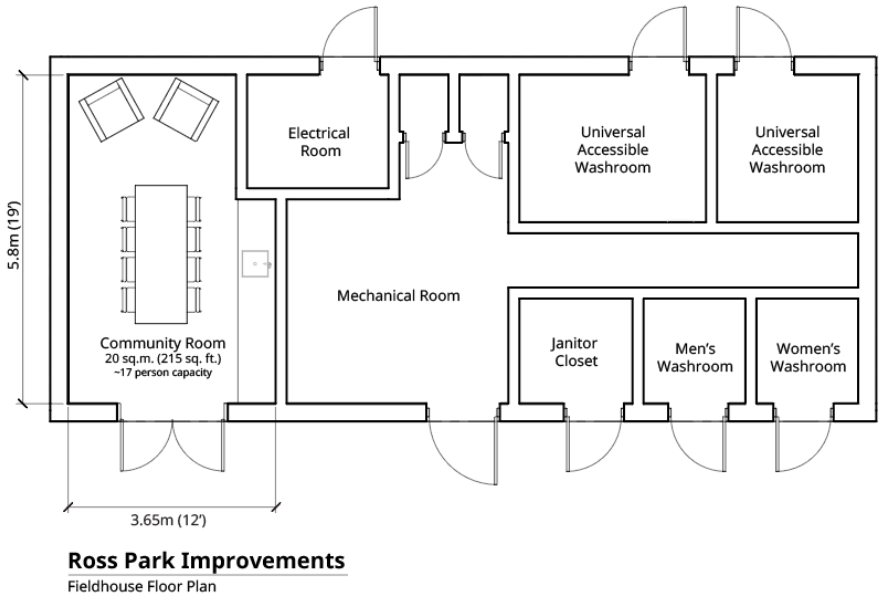


Figure 1: *Ross Park Fieldhouse Floor Plan*

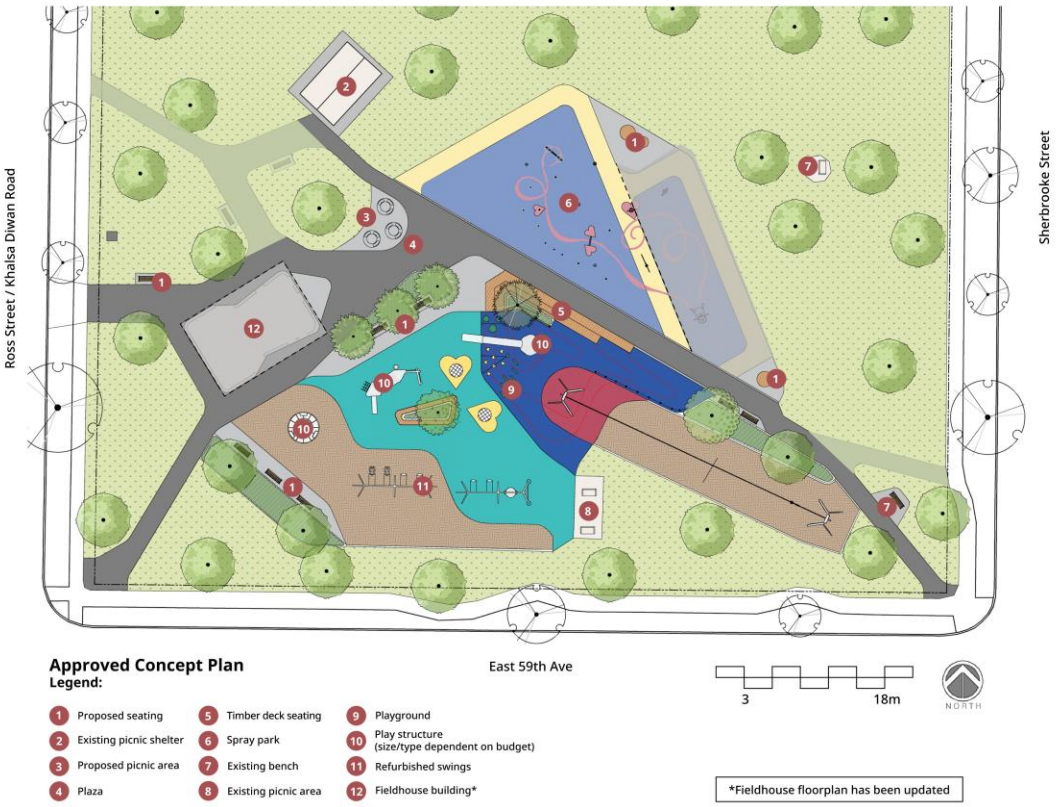


Figure 2: *Ross Park Approved Concept Plan*