



VANCOUVER  
BOARD OF  
PARKS AND  
RECREATION

November 26, 2019

MEMO TO : Park Board Commissioners

FROM : Malcolm Bromley  
General Manager, Vancouver Board of Parks and Recreation

SUBJECT : **Tennis Management Services in Stanley Park - RFP**

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Dear Commissioners,

The purpose of this memo is to notify you of the intent to issue a Request For Proposals (RFP) for the seasonal management of six of the seventeen public tennis courts in Stanley Park over the next three years (2020-2022). Through this service contract, the public is offered lessons, reserved courts, and organized play from April to September at the six tennis courts located adjacent to the Stanley Park Restaurant and Brewery. These are currently the only public courts in Vancouver that can be booked in advance (for a fee), with no membership or specific program registration required.

The last procurement process occurred in 2008, and the only bid received came from the same operators who had been jointly providing tennis management services in Stanley Park since 1999. In December 2008, the Board approved awarding these operators a new contract for the 2009 season, with an option to extend for an additional four seasons. Since then, this service arrangement has been extended multiple times.

One of the actions identified in the VanPlay Playbook is the development of a Sport Court Management Plan to manage use, access, and demand. This initiative will include reviewing the current model of contracting with third party operators for the provision of pay tennis services. In the meantime, while this review is undertaken and a plan is developed, a new agreement is required to ensure continuity of service for the next few seasons.

To support an open, transparent, and competitive procurement process, an RFP will be issued for the 2020-2022 tennis seasons. In addition to requiring that the successful proponent provide lessons, organize tournaments, and permit the courts, the new RFP will clarify current expectations around risk management, equity, inclusion, access, accommodation of special events, and other considerations to ensure alignment with Park Board and City of Vancouver policies and priorities. In recognition of the operator's need to prepare for the next season, staff are working to expedite this procurement process.

Regards,

A handwritten signature in black ink, appearing to read 'Malcolm Bromley'.

Malcolm Bromley  
General Manager - Vancouver Board of Parks and Recreation

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Copy to: PB Senior Leadership Team, PB Communications