



July 13, 2017

MEMO TO : Park Board Commissioners
FROM : Donnie Rosa, Director of Recreation
SUBJECT : **Recreation Services Violence Risk Assessment Project**

Dear Commissioners,

In an ongoing effort to ensure we deliver recreation services in a safe environment, a consultant was hired to conduct violence risk assessments in Community Centres from December 2016 to March 2017. In response to a recent Board enquiry seeking a status update on this initiative, following is a project overview.

Project Objectives

- Identify gaps within the Recreation Services Violence Prevention Program
- Meet requirements of WorkSafe BC's OHS Regulation 4.28 (Violence in the Workplace Risk Assessment)
- Improve employee safety in the area of workplace violence

Variables Considered

- Layout and design
- Neighbourhood
- Services provided
- Security infrastructure
- Facility partners
- Incident history
- Safety culture

Methodology -

Data and information gathered by consultant Glen Brown.

- Environmental walk-through
- Anonymous staff surveys
- Staff interviews
- Review of policies and procedures
- Comparison to other sites
- Review of previous incidents (12 months)

Results

Recreation work sites will focus on training, policies and procedures, and ongoing environmental evaluations and improvements to address issues including:

- Dealing with marginalized patrons
- Conflict between patrons
- Fee payment and facility access
- Enforcing rules

Please feel free to contact me directly if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Donnie Rosa', with a long horizontal flourish extending to the right.

Donnie Rosa
Director of Recreation - Vancouver Board of Parks and Recreation

Copy to: PB Senior Management Team; PB Communications